

Van Buren County Board of Road Commissioners

Thursday, February 7, 2019
Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 7th day of February, 2019 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Burleson, Kinney, and Moffat
Board Secretary-Finance Director Linnea Rader
Administrative Assistant Jill Brien

GUESTS: County Commissioner Kurt Doroh

Chairman Boze called the meeting to order at 7:00 PM.

No additions/deletions to the Agenda.

Motion by Askew, seconded by Moffat to approve the Agenda.

AYES: 5
NAYS: 0
MOTION CARRIED.

Burleson requested that the minutes of the January 17, 2019 meeting be revised as follows:

Burleson **said numerous residents** questioned if the Road Commission would revise its budget to include more road building because of the lack of snow this winter.

Moved by Kinney and seconded by Moffat to approve the revised minutes of the January 17, 2019 meeting of the Board.

AYES: 5
NAYS: 0
MOTION CARRIED.

Board Secretary-Finance Director Rader provided an update for the Board as follows:

- Budget has not changed since the last meeting of the Board. Final MTF funds for FY2018 have been received. Working now to wrap up FY2018. Should be ready to present adjustment to Board in April.
- Reviewed letter from Antwerp Township to Road Commission Board and County Commission.
- Received Memo from Moffat requesting budget, policy, and other Road Commission information. Response provided to Board.
- Road Commission Communication Structure reviewed by Rader with an emphasis on duties of Operations Director Greg Brucks; specifically "road maintenance operations".
- Winter Operations Update provided by Rader. 2018-19 winter season to date expenses for snow and ice are \$1,027,686.70. Total 2019 calendar year expenses to date for snow and ice are \$706,342.98. Many employees worked 21 days straight. Several worked 30 out of the last 32 days.
- Received Memo from Kinney requesting information for past 10 years from surrounding Road Commissions so as to make a comparison to Van Buren County Road Commission.

Break discussions to move to bid openings.

The following bids were received at 7:30 PM:

Motor Fuels:

RKA Petroleum
Petroleum Traders
Crystal Flash
PriMar Petroleum
Fleming Brothers
PriMar Petroleum-Bangor Branch
Brenner Oil Company
J&H Oil
Van Manen Petroleum Group

Motion by Askew, seconded by Burluson to approve all Vendors to be placed on the Road Commission's list in order to quote prices on an as-needed basis for the 2019 season.

AYES: 5
 NAYS: 0
 MOTION CARRIED.

22A Contract Gravel Resurfacing:

(Listed prices are per ton)

	Yerington Bros.	Stone Co.	Aggregate Industries	Kalin Construction	R. Smith & Son
ARLINGTON	\$7.60	\$7.60	No Bid	No Bid	\$7.25
BANGOR TOWNSHIP	\$8.05	\$8.00	No Bid	No Bid	\$8.00
BLOOMINGDALE TOWNSHIP	\$8.45	\$8.55	No Bid	No Bid	\$8.00
COLUMBIA TOWNSHIP	\$8.36	\$8.70	No Bid	No Bid	\$8.50
GENEVA TOWNSHIP	\$8.60	\$8.70	No Bid	No Bid	\$9.00
HAMILTON TOWNSHIP	\$6.75	\$7.90	No Bid	\$7.44	\$7.50
KEELER TOWNSHIP	\$7.58	\$8.30	No Bid	\$8.43	\$7.50
LAWRENCE TOWNSHIP	\$6.75	\$6.57	No Bid	No Bid	\$9.00
PAW PAW TOWNSHIP	\$6.75	\$6.95	No Bid	No Bid	\$9.00
PINE GROVE TOWNSHIP	\$9.24	\$8.30	No Bid	No Bid	\$8.00
PORTER TOWNSHIP	\$7.95	\$8.30	No Bid	\$8.43	\$9.75
WAVERLY TOWNSHIP	\$7.58	\$7.65	No Bid	No Bid	\$8.00
VAN BUREN COUNTY ROAD COMM. (Boudreau Pit)	\$6.30	\$6.50	\$8.45	No Bid	\$8.50
BANGOR (WESTERN) GARAGE	\$8.05	\$8.20	\$8.45	No Bid	\$8.50
BLOOMINGDALE GARAGE	\$8.21	\$8.55	\$7.95	No Bid	\$8.00

Motion by Moffat, seconded by Kinney to authorize the Engineer-Manager to award the bids upon review, tabulation, and testing of gravel, in the best interest of the Van Buren County Road Commission and the respective Townships.

AYES: 5
 NAYS: 0
 MOTION CARRIED.

Liquid Dustlayer:

Vendor	Type of Product	Gallons Per Mile	Cost Per Gallon First Application	Cost Per Gallon Second Application	Cost Per Gallon Third Application
Southwest MI Dust Control	Oil Well	3,000	\$0.15	\$0.15	\$0.15
Liquid Calcium Chloride				No Bid	No Bid
Chloride Solutions				No Bid	No Bid
Great Lakes Chloride	38% Liquid Dow	1,500	\$0.644	\$0.644	No Bid

Motion by Burleson, seconded by Kinney to authorize the Engineer-Manager to award the bid upon review and tabulation, in the best interest of the Van Buren County Road Commission.

AYES: 5
 NAYS: 0
 MOTION CARRIED.

Board Secretary-Finance Director Rader's report continued . . .

- Discussion continued regarding request for information to surrounding Road Commissions for comparison to Van Buren County Road Commission. Brien will draft a spreadsheet for Kinney's review and approval, to be given by Hummel to the attendees of the Southwestern District Council at Monday's meeting on behalf of the Board of County Road Commissioners of Van Buren County.
- Discussed Hummel's self-appraisal. Board members will get their appraisal to Chairman Boze by February 19th.
- Southwest Council Meeting on Monday, February 11, 2019.
- Van Buren County Supervisors' Meeting on February 28, 2019 at 7 PM, Van Buren Conference Center.
- Service Request Monthly Activity by Township.
- County-Wide Mailbox Update.
- Permit Department Report.

The Chairman opened the meeting to public comment. County Commissioner Doroh asked when the next Task Force meeting is scheduled as he would like to attend? Brien responded Friday, February 15th and that she would get him more information before he left this evening.

Moved by Askew, seconded by Burleson to approve the following Road Commission Vouchers:

Voucher #2076	\$136,937.25
Voucher #2077	\$88,873.92
Voucher #2078	\$179,810.96

AYES: 5
 NAYS: 0
 MOTION CARRIED.

Rader reviewed requests by The Daltons for extension of 2018 bid prices for guardrail treatment and brush control, and by Right Way Control Services for extension of 2018 bid prices for invasive species control. Motion by Moffat, seconded by Askew to approve both The Daltons and Right Way Control Services extension of 2018 bid prices for a similar roadside brush spray program in 2019.

AYES: 5
 NAYS: 0
 MOTION CARRIED.

Motion by Askew, seconded by Moffat to adopt the following Resolution:

RESOLUTION NO. 2019-04

WHEREAS: Public Act 51 of 1951, as amended, provides that the Michigan Department of Transportation shall jointly, with the Board of County Road Commissioners, ascertain and fix the total mileage of County Primary Roads and the total mileage of County Local Roads in each county of the state which have been taken over as County Primary and County Local Roads; and,

WHEREAS: In complying with the provisions of said Act, the Michigan Department of Transportation has requested that this Board certify the mileage and location of such roads required by said Act to be fixed and ascertained.

NOW, THEREFORE, BE IT RESOLVED: That the Board of County Road Commissioners of the County of Van Buren, Michigan, does hereby certify that all of the roads on which lengths have been entered along the road bands of the attached township and enlarged section maps are normally open to automobile traffic during the months of May through October, and are under the jurisdiction of the Van Buren County Road Commission as follows:

Township	Sheet Numbers	Township	Sheet Numbers
Pine Grove	80-1, 1A, 1B, 1C, 1D, 1E, 1F, 1G	Antwerp	80-11, 11B, 11C, 11D, 11E, 11F, 11G, 11H, 11J, 11K, 11L, 11M, 11N, 11P, 11Q, 11R, 11S, 11T, 11U, 11V, 11W, 11X, 11Y, 11Z, 11AA, 11BB, 11CC, 11DD, 11EE, 11FF, 11GG, 11HH, 11JJ, 11KK, 11LL, 11MM, 11NN, 11PP, 11QQ, 11RR, 11SS, 11TT, 11UU, 11VV
Bloomingtondale	80-2, 2A, 2B, 2C, 2D, 2E, 2F	Paw Paw	80-12, 12A, 12B, 12C, 12D, 12E, 12F, 12G, 12H, 12J, 12K, 12L, 12M, 12N, 12P
Columbia	80-3, 3B, 3C, 3D, 3E, 3F, 3G, 3H	Lawrence	80-13, 13A, 13B, 13C, 13D
Geneva	80-4, 4A, 4B, 4C, 4E, 4F	Hartford	80-14, 14A, 14B, 14C
South Haven	80-5, 5A, 5B, 5C	Porter	80-15, 15A(1-7), 15B(1-2), 15C(1-4), 15D, 15E, 15F
Almena	80-6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H, 6J, 6K, 6L, 6M, 6N	Decatur	80-16, 16A, 16B
Waverly	80-7, 7A, 7B, 7C, 7D, 7E, 7F, 7G	Hamilton	80-17, 17A
Arlington	80-8, 8A, 8B, 8C, 8D, 8E	Keeler	80-18, 18A, 18B(1-11), 18C(1-5), 18D, 18E, 18F
Bangor	80-9, 9A, 9B, 9C	Urban	South Haven, Almena, Waverly, Antwerp, Paw Paw, Hartford
Covert	80-10, 10A, 10B		

AYES: 5

NAYS: 0

RESOLUTION ADOPTED.

Road Commissioner's Township Meeting Attendance Report

From January 17th to present:

Askew: None.

Boze: Attended Keeler Township on 2/5. The Keeler Township Fire Department thanked the Van Buren County Road Commission for salting the road during the fire at the old Klett plant building.

Burleson: Met with Bloomingdale Township's supervisor. Had several questions to relay to staff for a response. Burleson also thanked the Road Commission staff for clearing the roads on Thursday for the funeral of the young Serviceman in Bloomingdale. It was greatly appreciated by all in attendance.

Kinney: KATS on 2/6.

Moffat: Decided to cancel his attendance at the Asset Management training due to inclement weather. Checked out Antwerp, Almena and Porter Township roads during the recent winter storms. He felt staff kept up pretty well, but notes that the roads were covered with snow three hours later. Commissioner Burleson commented that Road Commission staff performed their duties as well as they could given the extreme conditions. The roads were widened up as fast as staff could get to them.

Moffat also reported that Antwerp Township called him to ask what was going on at Red Arrow Highway. Moffat called the Road Commission and was advised by staff that it was preliminary survey work. Discussion held that the Road Commission notifies townships once projects have more assured funding, the scope is determined and there is some sort of timeline to share. Moffat stated that Antwerp Township wanted it noted that, in the future, they would like notice of work.

A motion was made by Moffat and seconded by Burleson to adjourn the Call of the Chair at 8:37 PM.

AYES: 5
NAYS: 0
MOTION CARRIED.

Secretary

Chairman