

**36<sup>TH</sup> JUDICIAL CIRCUIT COURT  
CHILD SUPPORT CREDIT FORM  
FRIEND OF THE COURT OFFICE**

The Friend of the Court Office discourages the use of direct payments on child support obligations. It is understood that direct payments are sometimes inevitable, and this form can be used by the payee to give credit to the payer's child support account. As of June 1, 2005, our policy is to allow for three (3) direct credits over the history of a child support account. Any requests exceeding the three (3) credit maximum will not be accepted since the payer is violating the orders of the Court by not making payments through the Friend of the Court Office. If you want to regularly pay direct, you may file a motion to opt out of Friend of the Court services, if you meet certain statutory requirements.

A credit cannot be given by a payee currently receiving public assistance (also know as AFDC or TANF) on behalf of the minor child(ren) of the action.

Credit for direct payments is limited to the amount owing to the payee. The amount that may be waived is subject to verification of receipt of public assistance benefits. If the entire amount you have attempted to waive cannot be honored, you will be notified by telephone.

**NOTE:** This application must be accompanied by a \$1.00 payment, which can be paid by either party. The \$1.00 must be applied to the child support arrearages. If the \$1.00 will be paid in cash, either party can appear at the Cashier Window with the \$1.00 and the notarized Child Support Credit Form. If paying by mail, the notarized Child Support Credit Form must be accompanied by a \$1.00 cashiers check made payable to the Van Buren County Friend of the Court.

Name of payer of support: \_\_\_\_\_

Name of payee of support: \_\_\_\_\_

Telephone number of payee: \_\_\_\_\_ Docket Number: \_\_\_\_\_

Dollar amount of credit to be given \$ \_\_\_\_\_

Please spell out the amount of credit in written form.  
(Example: \$100.00 in written form is One Hundred Dollars)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Payee Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Signature

My Commission Expires \_\_\_\_\_

Notary Public, \_\_\_\_\_ County

Acting in the County of \_\_\_\_\_