

SUMMARY OF PROPOSED MINUTES  
**Board of Public Works Regular Meeting**  
Thursday, December 6, 2007 at 8:13pm

PRESENT: Commissioners Rosevelt, Rhodes, and Stein  
County Commissioner James Ray  
County Commissioner Richard Freestone  
Engineer-Manager Lawrence B. Hummel, P.E.  
Accountant Gregory M. Pardike  
Construction Engineer John Frank  
Highway Engineer Barry Anttila

GUESTS: Rod Smith, Kalamazoo Gazette / Herald-Palladium

The Chair called the Regular Meeting to order at 8:13 p.m.

Moved by Rhodes, and seconded by Stein to approve the minutes of the October 18, 2007 Special Meeting as presented.

AYES: 3  
NAYS: 0  
MOTION CARRIED.

Moved by Stein, seconded by Rhodes to approve the following Board of Public Works Voucher:

Voucher #281	\$318.00	Mika, Meyers, Beckett, & Jones
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AYES: 3  
NAYS: 0  
MOTION CARRIED.

Board Secretary/Accountant Pardike reviewed the revised 2008 Public Works Budget with all present. Moved by Rhodes and seconded by Stein to approve the Revised Public Works Budgets for January 1, 2008 through December 31, 2008 as follows:

**Board of Public Works Debt Service Budgets**  
**January 1 to December 31, 2008**

	<u>March 27, 2008</u>	<u>October 1, 2008</u>	<u>Totals</u>
<u>Village of Paw Paw - Drinking Water</u>			
Principal	\$ -	\$ 40,000.00	\$ 40,000.00
Interest	\$ 6,466.75	\$ 6,466.75	\$ 12,933.50
	<u>\$ 6,466.75</u>	<u>\$ 46,466.75</u>	<u>\$ 52,933.50</u>

(No Service Charge)

**Village of Paw Paw #6**

Principal	\$ 35,000.00	\$ -	\$ 35,000.00
Interest	\$ 14,998.75	\$ 14,211.25	\$ 29,210.00
Service Charge	\$ 137.50	\$ 137.50	\$ 275.00
	<u>\$ 50,136.25</u>	<u>\$ 14,348.75</u>	<u>\$ 64,485.00</u>

**Village of Lawton Sewage Disposal**

Principal	\$ 90,000.00	\$ -	\$ 90,000.00
Interest	\$ 13,950.00	\$ 12,937.50	\$ 26,887.50
	<u>\$ 103,950.00</u>	<u>\$ 12,937.50</u>	<u>\$ 116,887.50</u>

**(No Service Charge)**

	<u>May 1, 2008</u>	<u>Nov 1, 2008</u>	
<b><u>Sister Lakes Area Sewer Project</u></b>			
Principal	\$ 625,000.00	\$ -	\$ 625,000.00
Interest	\$ 192,031.25	\$ 179,062.50	\$ 371,093.75
Service Charge	\$ 137.50	\$ 137.50	\$ 275.00
	<u>\$ 817,168.75</u>	<u>\$ 179,200.00</u>	<u>\$ 996,368.75</u>

**Keeler : 38.50%**  
**Silver**  
**Creek: 61.50%**

\* **Casco/South Haven - 2000**

Principal	\$ 400,000.00	\$ -	\$ 400,000.00
Interest	\$ 230,875.00	\$ 216,875.00	\$ 447,750.00
Service Charge	\$ 137.50	\$ 137.50	\$ 275.00
	<u>\$ 631,012.50</u>	<u>\$ 217,012.50</u>	<u>\$ 848,025.00</u>

**Casco : 53.16%**  
**South**  
**Haven: 46.84%**

**Casco/South Haven - 1999**

Principal	\$ 175,000.00	\$ -	\$ 175,000.00
Interest	\$ 110,465.00	\$ 107,840.00	\$ 218,305.00
Service Charge	\$ 112.50	\$ 112.50	\$ 225.00
	<u>\$ 285,577.50</u>	<u>\$ 107,952.50</u>	<u>\$ 393,530.00</u>

**South**  
**Haven: 100.00%**

**Casco/South Haven - 1997**

Principal	\$ 150,000.00	\$ -	\$ 150,000.00
Interest	\$ 125,875.00	\$ 121,187.50	\$ 247,062.50
Service Charge	\$ 112.50	\$ 112.50	\$ 225.00
	<u>\$ 275,987.50</u>	<u>\$ 121,300.00</u>	<u>\$ 397,287.50</u>

**Casco: 35.56%**  
**South**  
**Haven: 64.44%**

**City of Hartford**

Principal	\$ -	\$ 15,000.00	\$ 15,000.00
Interest	\$ 8,278.75	\$ 8,278.75	\$ 16,557.50
Service Charge	\$ 150.00	\$ 150.00	\$ 300.00
	<u>\$ 8,428.75</u>	<u>\$ 23,428.75</u>	<u>\$ 31,857.50</u>

**Village of Paw Paw - Refunding #1**

Principal	\$	-	\$	105,000.00	\$	105,000.00
Interest	\$	12,528.75	\$	12,528.75	\$	25,057.50
Service Charge	\$	112.50	\$	112.50	\$	225.00
	\$	<u>12,641.25</u>	\$	<u>117,641.25</u>	\$	<u>130,282.50</u>

**June 1, 2008****Dec 1, 2008****Covert #2 (2002 Series)**

Principal	\$	325,000.00	\$	-	\$	325,000.00
Interest	\$	99,868.75	\$	93,775.00	\$	193,643.75
Service Charge	\$	137.50	\$	137.50	\$	275.00
	\$	<u>425,006.25</u>	\$	<u>93,912.50</u>	\$	<u>518,918.75</u>

**Covert Water System (2003)**

Principal	\$	325,000.00	\$	-	\$	325,000.00
Interest	\$	152,056.25	\$	145,554.75	\$	297,611.00
Service Charge	\$	125.00	\$	125.00	\$	250.00
	\$	<u>477,181.25</u>	\$	<u>145,679.75</u>	\$	<u>622,861.00</u>

**July 1, 2008****Jan 1, 2009****Village of Lawrence #6**

Principal	\$	-	\$	15,000.00	\$	15,000.00
Interest	\$	5,875.00	\$	5,875.00	\$	11,750.00
	\$	<u>5,875.00</u>	\$	<u>20,875.00</u>	\$	<u>26,750.00</u>

**(No Service Charge)**

\* Budget does not include any pending Bond Refunding

## Department of Public Works

### Jan 1 to Dec 31, 2008 Debt Service Budgets

**Receipts:**

Village of Paw Paw - Drinking Water	\$	52,933.50
Village of Paw Paw #6	\$	64,485.00
Village of Lawton Sewage Disposal	\$	116,887.50
Sister Lakes Area Sewer Project	\$	996,368.75
Casco/South Haven - 2000	\$	848,025.00
Casco/South Haven - 1999	\$	393,530.00
Casco/South Haven - 1997	\$	397,287.50
City of Hartford	\$	31,857.50
Village of Paw Paw - Refunding #1	\$	130,282.50
Covert #2 (2002 Series)	\$	518,918.75
Covert Water System (2003)	\$	622,861.00
Village of Lawrence #6	\$	26,750.00
<b>Total Receipts</b>	<b>\$</b>	<b><u>4,200,187.00</u></b>

**Expenditures:**

Bonds & Notes Payable	\$ 2,300,000.00
Interest	\$ 1,897,862.00
Service Charge	\$ 2,325.00
<b>Total Expenditures</b>	<b><u>\$ 4,200,187.00</u></b>

**2008 Construction Budgets**

	Balance as of 10/31/07
Covert Water Supply System (2003 Project)	\$ 96,877.63

**Department of Public Works  
Jan 1 to Dec 31, 2008 Proposed Budget**

	<b>Budgeted 2007</b>	<b>Proposed 2008</b>
Commissioners (Per Diem) March, June, September, and December Meetings	\$ 300.00	\$ 300.00
Travel/Special Meetings/ Misc. Expenses	\$ 400.00	\$ 400.00
Secretary (12.5% of Salary & Fringes)	\$ 6,420.61	\$ 6,850.00
Errors & Omissions Insurance	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
Total	<u>\$ 8,120.61</u>	<u>\$ 8,550.00</u>

The Board of Public Works Chairman, John Rosevelt, relinquished the Chair to Road Commission Board Secretary, Greg Pardike, for the purpose of re-organizing the Board of Public Works.

The Road Commission Board Secretary called for nominations for the office of Chairman. Commissioner Rosevelt nominated Commissioner Rhodes for the office of Chairman.

Commissioner Stein moved that the nominations be closed and that a unanimous ballot be cast for Commissioner Rhodes as Chairman. A unanimous ballot was cast.

AYES: 3  
NAYS: 0  
MOTION CARRIED.

The Road Commission Board Secretary called for nominations for the office of Vice-Chairman. Commissioner Rhodes nominated Commissioner Stein for the office of Vice Chairman.

Commissioner Rosevelt moved that the nominations be closed and that a unanimous ballot be cast for Commissioner Stein. A unanimous ballot was cast.

AYES: 3  
NAYS: 0  
MOTION CARRIED.

The Road Commission Board Secretary called for nominations for the office of Secretary. Commissioner Rhodes nominated Commissioner Rosevelt for the office of Secretary.

Commissioner Stein moved that the nominations be closed and that a unanimous ballot be cast for Commissioner Rosevelt as Secretary. A unanimous ballot was cast.

AYES: 3  
NAYS: 0  
MOTION CARRIED.

Road Commissioner Board Secretary Greg Pardike relinquished the Chair to Commissioner Rosevelt.

Moved by Stein and seconded by Rhodes to appoint Lawrence B. Hummel, P.E., as the Director of the Board of Public Works for the County of Van Buren.

AYES: 3  
NAYS: 0  
MOTION CARRIED.

A motion was made by Stein, and seconded by Rhodes to adjourn to the Call of the Chair at 8:24 PM.

AYES: 3  
NAYS: 0  
MOTION CARRIED.