

SUMMARY OF PROPOSED MINUTES - BOARD OF PUBLIC WORKS - Wed., 9/10/03

PRESENT: Commissioners Stein, Rhodes, and Rosevelt
County Commissioners James Ray and Richard Freestone were guests of the Board
Lawrence B. Hummel, P.E., Director
Barry Anttila, Highway Engineer
John Frank, Construction Engineer
Greg Pardike, Accountant
Attorney Kelly Page

The Chairman called the Regular Meeting to order at 7:01 p.m.

Moved by Rhodes and seconded by Rosevelt to approve the minutes of the June 5, 2003 Regular Meeting.

AYES: 3
NAYS: 0
MOTION CARRIED

Moved by Rosevelt and seconded by Rhodes to ratify the actions taken at the following Road Commission meetings and transfer them to the Official Board of Public Works Minute Book as follows:

June 19, 2003

Moved by Rosevelt and seconded by Rhodes to approve the following Public Works Vouchers:

Covert Water Supply System 2003

Voucher #079	\$ 46,934.30	C.C.Johnson & Malhotra, P.C.
Voucher #080	345,728.12	Kalin Construction So., Inc.
Voucher #081	17,360.33	Chemical Bank-Shoreline(retainage for Kalin)
Voucher #082	2,319.95	Chemical Bank-Shoreline(retainage for Selge)
Voucher #083	508,430.02	Selge Construction Co., Inc.
Voucher #084	48,137.45	Brigham Excavating, LLC
Voucher #085	4,620.53	Chemical Bank-Shoreline(retainage for Brigham)

AYES: 3
NAYS: 0
MOTION CARRIED

July 10, 2003

Moved by Rosevelt and seconded by Rhodes to approve the following Public Works Voucher:

Covert Water Supply System 2003

Voucher #086	\$ 44.00	Mika, Meyers, Beckett & Jones
--------------	----------	-------------------------------

AYES: 3
NAYS: 0
MOTION CARRIED

Moved by Rhodes and seconded by Rosevelt to approve the following Public Works Vouchers:

Sister Lakes Sanitary Sewer Project

Voucher #113	\$ 2,531.00	Triple E Asphalt Paving & Seal Coating
Voucher #114	924.62	Sister Lakes Utilities Authority-Reimb.
Voucher #115	13,333.49	Kamphuis Pipeline Co.(Release of Retainage + Interest Earned \$4,258.11 - Final)

AYES: 3
NAYS: 0
MOTION CARRIED

July 24, 2003

Moved by Rhodes and seconded by Rosevelt to approve the following Public Works Vouchers:

Covert Water Supply system 2003

Voucher #087	\$452,571.12	Balkema Excavating, Inc. (Payment #1)
Voucher #088	50,285.68	Chemical Bank-Retainage for Balkema
Voucher #089	50,149.44	Balkema Excavating, Inc. (Payment #2)
Voucher #090	5,572.16	Chemical Bank-Retainage for Balkema
Voucher #091	205,036.54	Kalin Construction Co., Inc.
Voucher #092	46,490.88	James L. Milbocker, Inc.-Release of Retainage
Voucher #093	64,919.45	C.C.Johnson & Malhotra, P.C.

AYES: 3
NAYS: 0
MOTION CARRIED

August 6, 2003

Moved by Rhodes and seconded by Rosevelt to approve the following Public Works Vouchers:

Covert Water Supply system 2003

Voucher #094	\$ 55.00	Mika, Meyers, Beckett & Jones
Voucher #095	1,362.68	Schuitmaker, et al

AYES: 3
NAYS: 0
MOTION CARRIED

August 20, 2003

Moved by Rhodes and seconded by Rosevelt to approve the following Public Works Vouchers:

Covert Water Supply System

Voucher #096	\$149,533.39	Balkema Excavating, Inc.
Voucher #097	16,614.82	Chemical Bank-Retainage/Balkema
Voucher #098	101,580.82	Kalin Construction Co., Inc.
Voucher #099	45,116.42	C.C.Johnson & Malhotra, P.C.

AYES: 3
NAYS: 0
MOTION CARRIED

Moved by Rosevelt and seconded by Rhodes to ratify the actions taken at the Road Commission meeting held on August 6, 2003, approving the 2004 Board of Public Works Budget as follows:

**DEPARTMENT OF PUBLIC WORKS
2004 PROPOSED BUDGET**

	<u>Budget 2003</u>	<u>Proposed 2004</u>
Commissioners (Per Diem - based on quarterly meetings: March, June, Sept. & Dec.)	\$ 300.00	\$ 300.00
Travel/Special Meetings/Misc.Expenses	400.00	900.00
Secretary (10% of Salary & Fringes)	5,268.00	5,793.53
Errors & Omissions Insurance	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL:	\$ 6,968.00	\$ 7,993.53

**DEPARTMENT OF PUBLIC WORKS
2004 DEBT SERVICE BUDGETS**

RECEIPTS:

Casco/South Haven 1997	\$434,912.50
Casco/South Haven 1999	394,012.50
Casco/South Haven 2000	861,431.25
Covert #10 (1997 Series)	318,993.75
Covert #2 (2002 Series)	258,837.50
Covert (2003 Series)	309,711.00
Paw Paw Drinking Water	51,683.50
Village of Paw Paw Refunding #1	132,240.00
Village of Paw Paw #6	59,957.50
City of Hartford	34,932.50
Village of Lawton Sewage Disposal	119,706.25
Village of Lawrence #6	30,875.00
Sister Lakes Area Sewer Project	<u>1,099,962.50</u>
TOTAL RECEIPTS	<u>\$4,107,255.75</u>

EXPENDITURES:

Bonds & Notes Payable	\$1,775,000.00
Interest	2,329,155.75
Service Charge	<u>3,100.00</u>
TOTAL EXPENDITURES	<u>\$4,107,255.75</u>

2004 CONSTRUCTION BUDGETS

Sister Lakes Area Sewer Project

-0-

Covert Water Supply System (2004 Project)

Balance as of 12/31/03

AYES: 3
NAYS: 0
MOTION CARRIED

(September 10th meeting continued)

Moved by Rhodes and seconded by Rosevelt to approve the following vouchers for the Covert Water Supply System 2003:

Voucher #100	\$707.14	Rathco Safety Supply, Inc.
Voucher #101	461.33	Schuitmaker, Cooper & Schuitmaker
Voucher #102	5,481.00	Kelly Page (Triangle Constr. Lawsuit)

AYES: 3
NAYS: 0
MOTION CARRIED

A motion was made and approved to adjourn to the Call of the Chair. MOTION CARRIED