

Waverly Township Regular Meeting  
Thursday, October 4, 2007  
8:00 P.M.

Meeting called to order at 8:00 P.M. by Supervisor Wilfong who asked the 17 assembled people to join the board in the pledge of allegiance. Meeting began an hour late to allow board members to attend the annual Paw Paw Fire Department Appreciation Dinner.

Board members introduced themselves: Fay Dorr Treasurer, Tony Millek Trustee, Bernard Wilfong Supervisor, John Ruiter trustee, Jean Dahms Clerk, Brian Knotek Atty.

**Motion Dorr to approve the agenda with the addition of moving request for proposals after the minutes are approved (#4 on agenda) and adding amending the budget under clerks comments. Sec. Ruiter Trustee. Voice vote all yes. Motion Carried.**

**Motion Ruiter to approve the September 6<sup>th</sup> minutes as prepared and reviewed. Sec. Dorr. Discussion none. Voice vote, all yes, Motion Carried.**

**Request for Proposals for virus protection and vandalism for Township Computers:**

**Treasurer Dorr.** Two sealed bids were presented. Treasurer Dorr said the correct way to open bids was in alphabetical order, Bloomingdale Telephone and Butler Communications were the only bidders. Treasurer Dorr read the proposal from Bloomingdale Telephone Company Equipment Recommendation of Cost \$4,462.01 Labor \$1,543.75. Monthly Service Charge \$275.00 per month-\$3,300.00 per year.

Treasurer Dorr read the proposal from Butler Communications Service, Gene Butler answered questions from the board. The proposal suggested replacing two computers due to their age, and adding a network backup and storage device. His proposal offered two choices.

1. Development and implementation of Systems Standard, \$425.00. Ongoing Maintenance Recurring Charge. \$230.00 per month, Total year \$2,760.00.
2. Development and Implementation of Systems Standard, \$425.00. Ongoing Maintenance Recurring Charge one onsite visit every 3 months \$400.00 per quarter total \$1600.00 per year.

**Motion Ruiter to accept bid of Gene Butler as presented in Section one (1) of the bid with charges for Development and Implementation \$425.00 per quarter and a \$230.00 monthly maintenance. Sec. Dorr. Total year \$2760.00** Discussion. Trustee Millek asked if we wanted to change our mind later could we switch to proposal# 2 Mr. Butler said yes. **Roll Call Dorr yes, Millek yes, Wilfong yes, Ruiter yes, Dahms yes. Motion Carried.** Mr. Butler thanked the board and left the meeting at this time.

**Tim and Melanie Timkovich: Drain Problem:** Mrs. Timkovich stated a problem they are having with the County Drain Commissioner Joe Parman. Drain Commissioner worked on drain shortly after he had sent letter to people living in the area. Usually the drain commissioner sends a notice to area residents and a meeting is held to determine if the drain needed cleaning. The

Timkoviches claim the excavation done by Jon Mills and was not done by an experienced person and Mills was untruthful and highly unprofessional in their opinion. Fences were damaged and not replaced, trees uprooted and left in piles, some on fences, banks on the drain through their property were supposed to be banked and seeded so that four wheelers, snowmobiles, and horses could travel the terrain, they weren't. Mr. Parman does not respond to phone calls or e-mail, nor did he keep an appointment set with them to discuss the problem. Supervisor Wilfong said he would contact Joe Parman, County Drain Commissioner and ask him to walk the property with him. The Timkovich's said they were going to the County Commissioners meeting and discuss their complaints, they stayed for the remainder of the meeting.

**Payment of. Bills: Questions none. Motion Dahms General Fund Payroll plus FICA Ck's 10227 to 10236 for \$5,056.78, General Fund Vendor ck's 9717 to 9732 for \$10,741, Sewer fund Payroll Ck.s 993-994 for \$42.52 Sewer Fund Vendor Ck's # 512-513 for \$495.93 for a grand total of \$16,333.95. Sec. Ruiter. Discussion none. Voice vote all yes. Motion Carried.**

**Supervisor Comments: Wilfong:** Last month question was asked how many more miles are left in the Township to pave. Supervisor estimated 12-13 miles. Supervisor attended meeting which was a review for Assessors. Jeri Tapper gave a presentation on electronic ticketing system installed in patrol cars. Twenty (20) to thirty (30) percent of tickets were dismissed in the past due to clerical errors.

Supervisor suggested we advertise for a replacement on the Zoning board. **Motion Millek to advertise for a replacement for a vacancy on the Planning Commission. Sec. Ruiter. Discussion none. Voice Vote, Motion Carried.**

**Discussion** of Dave Foerster is not supposed to be updating or working on the township web site. Board members agreed that Planning/Zoning minutes can be uploaded to the Township Web site by the Office Assistant after the Planning/Zoning secretary supplies them.

**Clerk's Comments: Dahms.** November 6, 2007. Lawrence Public Schools are having a school election. **Motion Dahms the following people be appointed election inspectors. Annette Shannon, Chair, Erika Mutz and Anjonette Winer and Myra Capone as backup. Sec. Ruiter. Voice vote, all yes. Motion Carried.**

**Replace old heavy folding table, that are too heavy for persons helping to set up for elections to handle, with new lighter ones. Discussion. Motion Ruiter to purchase one (1) 6 ft. and three (3) 8 ft. tables. Sec. Dahms. Discussion. Voice vote all yes. M.C.**

Discussion on how to dispose of old tables. Placing an ad and asking \$20.00 per table was discussed, included the cost of the ad and what would we do if no one responded. Ernie Brown offered \$10.00 per table. Supervisor asked Atty. advice if we needed to inform the public (advertise), or could we accept Ernie's bid tonight. Atty. Knotek said the monetary value was so small it would be proper to sell tonight, **Motion Ruiter to accept the offer of Ernie Brown and sell the tables to him for \$40.00. Sec. Millek. Voice vote: Dorr yes, Millek yes, Wilfong yes, Ruiter yes, Dahms yes. Motion Carried.**

Clerk asked board members to review a copy of the election expense showing a minus of \$539.58 in salaries. When budget was prepared there was one (1) school election scheduled for the year. Had an August school election, November 6 will be another and there will probably be a Presidential Primary in January 2008, if there is clerk will need more workers than for the school elections. **Motion Dahms to transfer \$4,000.00 into the election portion of the budget for salaries, postage, mileage & miscellaneous , etc., and remove the amount from the fund balance. Sec. Ruiter. Roll Call. Dorr yes, Millek yes, Wilfong yes, Ruiter yes, Dahms yes. Motion Carried.**

**Treasurer's Report: Dorr.** Treasurer Dorr asked to board to extend the time in February for tax payers to pay their Winter tax bills without penalty, as we have done in the past. Short discussion. **Motion Dorr to allow the Treasurer to extend the deadline for payment of winter taxes from February 15 to February 29 without penalty. Sec. Millek. Voice vote all yes. M.C.**

Several months ago Treasurer Dorr had asked the board to be thinking about whether the treasurer should send receipts when taxes were paid. After a discussion with board members and audience that included money spent for stamps that township could save, it was decided treasurer would continue to send receipts. Treasurer will ask at the Post Office if using a postage meter as opposed to stamps would save the township some money.

Waverly news on email: Treasurer has 4 people signed up.

**Planning Commission: Dorr:** Accomplished a lot at last meeting. **Changed the following properties to Commercial, all of the Ziembra property on M-40, Mastenbrook at 40<sup>th</sup>. St. & M-43, Baron, Fleetwood and Mastenbrook on M-43 west of Shepards body shop and fill in the gap from M-40 to Mastenbrook on the South side of M-43 depending on the depth of the property.**

**Re-opened the five year Plan:** Changed all of Horticulture to Agriculture.

Steps to the final adoption of the re-opened five (5) year plan.

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|---|--------------------------|
| 1. Approval of the Commercial and Horticulture changes    | October 2007             |
| 2. County P&Z review of the changes takes 20 to 90 days.  | November to January 2008 |
| 3. Public Hearing at the township hall                    | February 2008            |
| 4. Township Board adopts the re-opened five (5) year plan | March 2008               |

**Motion Dorr to ask Patrick Hudson to change Horticulture Planning & Zoning map to remove Horticulture to Agriculture. Sec. Millek. Discussion. Voice vote all yes. M.C.**

**Atty Report: Blight-**

1. Olga Garcia- Hearing held on September 17<sup>th</sup>. Court requires clean-up by November 30<sup>th</sup>. If it is not done by then, the Township may request bids to clean-up, pay for the clean-up and access cost to their property taxes.
2. Smiley 45641 24<sup>th</sup>. Ave. Millek to report. Treasurer Dorr had sent letter to Mr. Smiley suggesting township had volunteers to help with a clean up project and would Mr. Smiley allow

the volunteers to help him. Mr. Smiley was grateful for the suggested help and agreed to have volunteers help. Treasurer Dorr & Trustee Millek are contacting volunteers and are trying to arrange a date for the project.

3. Robert Roe 37<sup>th</sup>. St. has removed/sold several vehicles and is making progress.

4. Theresa Shay M-40. A demolition permit has been issued to Tony Millek. Trustee Millek said taking down one of the walls damaged in the fire has begun.

**Audience Comments:** Has the board ever thought of lighting the Township Hall sign out by the road. Treasurer Dorr volunteered to find cost of lighting the sign.

Diane Julien: was the board going to send any surveys with the tax bills regarding changing commercial property, farmland preservation etc?. The board has no plan to send survey this year.

Trustee Millek said he had driven past Zorado Lugo house and can see why she is upset. Water in ditch, depressed situation for the sale of homes at this time. Assessor has worked with her, Treasure Dorr and Supervisor Wilfong worked with her last year extensively. She has been in the hall and discussed her problems extensively with the Clerk and Office Assistant. She had been to the Board of Review and they lowered her tax bill. Supervisor noted the assessments lag sales by two (2) years..

Meeting was adjourned at 10:18 by Supervisor Wilfong.

Respectfully Submitted: A. Jean Dahms, Clerk

