

MINUTES  
WAVERLY TOWNSHIP  
PLANNING AND ZONING COMMISSION  
Regular Monthly Meeting –Waverly Township Hall  
December 7, 2009

Meeting called to order at 7:04 p.m. by Bernard Wilcox.

Members present: Ann Giles, Diane Julien, Tom Fleetwood, Bernard Wilcox and Tony Millek

Members absent: Mike LaPine, Nathan Rohr

Public present: 2

Board introductions and Pledge of Allegiance.

Agenda: Motion made by Millek to accept as amended. Seconded by Julien. Voice vote unanimous to approve.

Minutes: Motion made by Millek to approve minutes of November 9th meeting as presented. Seconded by Giles. Voice vote unanimous to approve.

Township Meeting Report: T. Millek

- a.) Revenue sharing: Funds available for training for the planning commission will be reduced by 11.1% from last year. Voted to approve Giles training. Our budget will be less than last year.
- b.) Road Commission Board representative attended meeting. Discussion on when he will attend meetings. Added to language that states he will attend 3 meetings per year to "if available".
- c.) Waukeena Dr. culvert: Repair is complete. It was "sleeved" vs a new tube. It will now handle more water than the new tube would have.
- d.) I2K tower is in operation. Copies of applications for anyone interested in signing up for it are available at the township hall
- e.) Flood insurance: Question as to where flood plain was. It was decided only on Brownwood Lake (about 5 parcels).
- f.) Got refund from Road Commission for seal coat done on 34<sup>th</sup> Ave. & 44<sup>th</sup> St.
- g.) Checked on fall cleanup. Decided to wait until Spring. Will not use coupons from Bloomingdale.
- h.) Budget meeting.
- i.) Voted to not enter into a contract for the voting machines.
- j.) BS&A software: Voted on training in January. Hope to have an office assistant in place in time for the training.
- k.) Township map approved by the township board and the planning & zoning board: The attorney feels we may have to notice 3 parcels changed from R3 Residential to Ag. He has changed his opinion after discussing it with the zoning administrator. He will find out in a couple weeks.
- l.) Liquor control fund is less than what we pay the Liquor Control Officer. Will ask if he will accept short pay.

**Old business:**

**Home occupation proposed changes:** Read through and revised some of Almena Township Ordinance. Will finish at January meeting.

**66 ft. Right-of-way changes:** Millek motion to table until next meeting, seconded by Fleetwood. Voice vote unanimous to approve.

**Accessory buildings on land w/no residence:** Millek motion to table until next meeting, seconded by Fleetwood. Voice vote unanimous to approve.

**New Business:**

**Election of vice-chair:** Millek nominated Fleetwood. Julien seconded. Voice vote unanimous to approve.

**Public comments:**

None

**Commissioner comments:** Millek thought we should have a new office assistant by the end of the year. This person will take the minutes at the planning & zoning board meetings.

Wilcox declared the meeting adjourned at 9:45pm.