



VAN BUREN COUNTY ROAD COMMISSION  
 325 West James Street, Post Office Box 156  
 Lawrence, Michigan 49064  
 Telephone: (269) 674-8011 Fax: (269) 674-3770

## FEE SCHEDULE POLICY

POLICY NO: 2007-02

Effective April 1, 2007

Amended Effective January 31, 2010

	<u>Permit Fees</u>	<u>Other</u>
<b><u>DRIVEWAYS and PLATS</u></b>		
Farm Field, Access Permit	\$0.00	N/A
Residential Driveway Permit (Single Family Only)	\$0.00	N/A
Residential Driveway Improvement/Change of Use Permit	\$0.00	N/A
Private Road Approach	\$150.00	Plus Expenses
Commercial Driveway	\$150.00	Plus Expenses
Commercial Driveway Improvement/Change of Use Permit	\$100.00	Plus Expenses
Temporary Driveway or Construction Driveway	\$100.00	Plus Expenses
Plats, including preliminary and final inspections (New Certification)	\$300.00	Plus Expenses
Plats (Existing Private Certification)	\$250.00	Plus Expenses
<b><u>UTILITIES</u></b>		
Aerial Cable/Overhead Installation/Removal	\$50.00	
Utility Poles and Anchor Installation/Removal	\$50.00	
Buried Cable, Conduit, Gas Main, Fiber, etc. Installation/Removal	\$50.00	
Oil, Gas, Fuel Pipeline Installation/Removal	\$50.00	
Water or Sewer Main Installation/Removal	\$50.00	
Utility Services and Maintenance, Annual	\$100.00	
Public Utility Permit, Seasonal (Per Truck)	\$100.00	
Roadway Crossing (per crossing):		
Bore/Jack	\$75.00	
Open Cut:		
Gravel	\$100.00	
Asphalt	\$200.00	
Concrete	\$250.00	
Tree Removal/Trimming, Annual (Per Truck)	\$50.00	
Lateral Hookups	\$75.00	
Soil Boring:		
Per Job Minimum	\$100.00	
Over 10 bores	\$10/per each additional	
Seismic Testing	\$100.00	
Temporary Road Closures (Non-Construction) (i.e., Road Runs, Block Parties, Parades, etc.)	\$50.00	

	<u>Permit Fees</u>	<u>Other</u>
<b><u>TRANSPORTATION</u></b>		
Individual Oversize and Overweight Moving	\$50.00	
Annual Oversize and Overweight Moving	\$100.00	
House or Structure (per occurrence)	\$150.00	
Agricultural Commodities, Seasonal Permit	\$50.00	
Logging Operations Permit (per site)	\$100.00	Plus min. \$500 Bond
<b><u>MAINTENANCE</u></b>		
Engineering & Survey Work, Annual	\$ 100.00	
<b><u>MISCELLANEOUS</u></b>		
Request for Deviation from Board	\$0.00	
Abandonment of Public Road, including Public Hearing	\$350.00	
Tree Removal/Trimming Permit, Annual (other than Utility)	\$50.00	
Sign Installation	\$50.00	Plus expenses
General Working in the Right-of-Way Permit, single site (including, but not limited to storm water discharge, install well, install sidewalk or pathway, etc.)	\$50.00	Plus expenses
General Working in the Right-of-Way Permit, annual (including, but not limited to dust control contractors, monitor well, maintain sidewalk or pathway, etc.)	\$100.00	
<b><u>COPYING FEES</u></b>		
Letter Size Copy (8.5" x 11")	\$0.25	First 4 copies free
Legal Size Copy (8.5" x 14")	\$0.25	First 4 copies free
Ledger Size Copy (11" x 17")	\$0.50	First 4 copies free
17" x 22"	\$20.00	
24" x 36"	\$30.00	
34" x 44"	\$40.00	
Compact Disc (CD)	\$10.00	
Research of Records/Files	As set forth in FOIA.	
Maps, color (tourist)	No Charge	
Color prints, plain paper (8.5" x 11")	\$5.00	
Plotter Prints:		
8.5" x 11"	\$10.00	
11" x 17"	\$15.00	
17" x 22"	\$20.00	
24" x 36"	\$30.00	
34" x 44"	\$40.00	
Fax Charges	0.25 per page	
Scanning:		
8.5" x 11"	\$10.00	
11" x 17"	\$15.00	
17" x 22"	\$20.00	
24" x 36"	\$30.00	
34" x 44"	\$40.00	

**General Permit Information:**

1. Check or money orders are to be made payable to the VAN BUREN COUNTY ROAD COMMISSION.
2. Payment is required PRIOR to any field review by staff and/or consultant, and prior to work commencing. Issuance of the permit is pending payment of any and all fees incurred during the review process.
3. Expenses may include, but not be limited to labor, materials, fringes, overhead, consultant and/or contractor fees for services, publication costs, recording fees, performance bonds, etc.
4. The permit fee shall be waived when the proposed work is determined to be in the best interest of the Van Buren County Road Commission as determined by the Engineer-Manager.
5. When permit review time exceeds the ordinary review time due to numerous revisions, or unusual circumstances not through the fault of the Van Buren County Road Commission, the permit fee may be increased by an amount appropriate to the time spent in review, inspection, or issuance, as determined by the Engineer-Manager.
6. This Fee Schedule is for office use only, and is subject to change.