

**Bangor Township
Board Meeting
March 9th, 2010**

The regular meeting of the Bangor Township Board was held at the Bangor Township Hall on March 9th, 2010 at 8:00PM. Board members present were Regina Hoover-Supervisor, Linda Poland-Clerk, David Houdek-Treasurer, Trustee Thomas Ellis and Trustee James Karr.

I. Opened meeting at 8:00 PM

A. Pledge of Allegiance

- II. Approved minutes of Regular meeting of February 9th, 2010 by consent with the correction of Board of Review meeting on March 13th, not March 12th 2010**

III. Reports

A. Clerks Report

1. Receipts

6 totaling \$51,931.61

2. Bills

Vouchers 4405-4434 totaling \$28,619.29

3. Line item 221635860 budgeted \$350.00 Increase to \$380.00

Line item 249371727 budgeted \$560.00 Increase to \$590.00

Motion to amend budget increasing expenditures on line items as stated

Motion: Karr Second: Poland

Hoover:yes, Ellis:yes, Poland:yes, Houdek:yes Karr:yes

Supervisor declares motion passed

4. Motion to approve vouchers 4405-4434 totaling \$28,619.29 and order paid

Motion: Hoover Second: Karr

Hoover:yes, Ellis:yes, Poland:yes, Houdek:yes Karr:yes

Supervisor declares motion passed

B. Treasurers Report

	1. West Michigan Savings Bank-Money Market	\$ 176,673.26
Interest	\$ 42.67	
	2. West Michigan Savings Bank-Checking	\$ 2,226.29
	3. West Michigan Tax Checking	\$ 338,173.92
	4. Fifth/Third Bank Savings	\$ 106,933.23
Interest	\$ 8.20	
	5. National City Sweep Checking	\$ 113,859.23
Interest	\$ 43.96	

C. Circuit Court Activities-Judge Buhl reviewed the statistics of court cases and the some of the costs and gave an explanation of how the Drug Treatment Court works

D. Sheriffs Department-Deputy Hunt reported Bangor Township had 52 calls for the month

E. Fire Department- Chief Babcock 49 calls year to date, last month Bangor Township had 7 calls, the average response time is just over 3 minutes. The Fire Department will have 3 pancake breakfasts on the Saturdays of the Memorial Day, Fourth of July and Labor Day weekends. Trustee Ellis complimented the Chief on his management abilities.

Regular Meeting Suspended

8:30 Budget Hearing

Supervisor presented the Budget for the 2010-2011 fiscal year

Bangor Township

8 guests were present, meeting was open to public comment, the only comment was pertaining to Code Enforcement

8:38 Regular meeting Resumes

F. Ambulance-Cassie Sikes reported CMS has merged with Pride Care the service will continue to be the same and the name will at some point become Pride Care. There are presently 215 employees.

D. Hospital-Roger Thomas reported volunteers are needed and there are a number of classes and support groups available

E. Planning Commission-no meeting due to no quorum

F. Supervisor's report- no Building permits, no land divisions, Road Commissioner will be invited to the April meeting

IV. Correspondence and Notices- Van Buren County MTA meeting March 25th, MTA classes available, ABB Fire Meeting Thursday March 11, 7:00pm

V. New Business

A. Budget Resolution 10-002

Title: General Appropriations Act of 2011 for Bangor Township

A resolution to establish a general appropriations act for Bangor Township to define the powers and duties of the Bangor Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this ordinance.

The Board of Trustees of Bangor Township Resolves:

Section 1: Title

This resolution shall be known as the Bangor Township General Appropriations Act

Section 2: Chief Administrative Officer

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Public Hearings on the Budget

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 7, 2010 and a public hearing on the proposed budget was held on March 9, 2009.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year ending March 31, 2011 including an allocated millage of .84890 mill, (or that portion left after Headlee adjustments); voter-authorized millages (.33930 mill hospital tax, .24610 mill Senior services tax, up to 10 mills fire and ambulance tax as determined by board following hearings as prescribed by state law, and any millages that may be passed in the coming year, or those portions thereof after Headlee adjustments) ; and various miscellaneous revenues shall total \$429,985 (See Budget).

Section 6: Millage Levy

The Bangor Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount as authorized under state law and approved by the electorate.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year ending March 31, 2011 for the various township cost centers totaling \$516,096 are as follows: (See Budget).

Section 8: Adoption of Budget by Reference

The general fund budget of Bangor Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

Section 9: Adoption of Budget by Cost Center

The Board of Trustees of Bangor Township adopts the fiscal year ending March 31, 2011 general fund budget by cost center. The Township Board responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may, by a quorum vote of the board, make transfers among the various line items contained in the cost center appropriation.

Bangor Township

Section 10: Appropriation Not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

Section 11: Transfer Authority

The Township board reserves the right to transfer money from cost centers via amendment of the general fund budget by a majority vote of the Township Board.

Section 12: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a. a summary statement of the actual financial condition of the general fund at the end of the previous quarter;
- b. a summary statement showing the receipts and expenditures and encumbrances for the previous quarter and for the current fiscal year to the end of the previous quarters

Section 13: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 14: Budget Monitoring

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 15: Violations of This Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P. A. 621 (1978)

Motion: Ellis Second: Karr
Hoover:yes, Ellis:yes, Poland:yes, Houdek:yes, Karr:yes
Supervisor declares motion passed

B. Bangor Township will hold the end of the fiscal year meeting on March 30th, 2010 7:30pm at the Bangor Township Hall

C. Motion to except the contract for assessing with Manning Professional Services and to hire Hal Manning as an at will employee for reviewing and signing of assessment rolls

Motion: Poland Second: Karr
Hoover:yes, Ellis:yes, Poland:yes, Houdek:yes, Karr:yes
Supervisor declares motion passed

D. Discussed roads and dust control

Meeting Adjourned 9:13pm

Respectfully Submitted

Linda Poland

Bangor Township Clerk